

**St. Titus' Vestry Meeting**  
**September 19, 2024**  
**6:30 – 8:00 pm**  
**Virtual via Zoom**

**Attendees:** Elizabeth Lippincott, Dwight Peebles, Cheryl Myers, Lionell Parker, Robyn Furges, Spike Yancy, Vickie Miller, Rev. Valerie Mayo.

Meeting called to order at 6:30 pm.

Opening prayer by Dwight Peebles.

**Bible Reading and Discussion**

Stewardship

Passage: Matthew 13:3-9

As a result of the discussion, suggested to ask for direct personal help (opportunity for stewardship) during the annual meeting.

**Agenda and Minutes**

- Motion made and seconded to approve the minutes from August 22, 2024 Vestry meeting. The minutes were unanimously approved.
- Motion made and seconded to approve the Vestry agenda. The agenda was unanimously approved.

**Appreciations**

Appreciations offered to Robyn Furges, Dwight Peebles, Lionell Parker, Ken Valentine, and members of the planning committee for their work to make the Homecoming a success.

Based on this part of the meeting, it was suggested to provide background music (i.e., karaoke machine) for the next gathering.

**Treasurer's Report**

Update provided for information:

1. Audit review is in process. This review reveals that system improvements need to be made, including how finances are reported and tracked. Examples, areas for improvements, and remaining questions were presented and discussed.
2. Bank paperwork needed to be re-signed.
3. Request was made to send notice of the Vestry meeting to the Treasurer's direct email.

Based on this discussion, it was requested that the Vestry find an attorney to help with the aftermath of the financial theft that occurred May 2023.

**Warden's Report**

Update provided on the following items:

- HVAC repair - The cost was \$1,500 for the repair which included replacing the motor. It is suggested that maintenance continue at least twice a year to extend its life.
- Sexton's schedule and responsibilities
- Delany Gardens
- Furnishings for the Rector's Office were donated. Acceptance of the gift will be presented at the next Vestry meeting.

### **Rector's Report**

Written report provided. Discussion of certain highlighted items included:

- National Night Out planning October 1, 2024 – request for ideas for swag for the table.
- El Buen Pastor Service – October 6, 2024 will be the principle service that Sunday. Celebration of Hispanic Heritage Month.
- Parking Lot Ministry – Plans are being made for the young adult participants to lead the effort for NCCU home games beginning September 21, 2024. The charge for the parking spots is \$15. Homecoming will be \$25.
- Blessing of the animals is October 13, 2024.
- NCCU Homecoming Parade (October 26, 2024) registration is due October 13, 2024. There is also a mandatory meeting if a vehicle will be used.
- Pride Parade is scheduled for September 29, 2024 during the service time. Unable to attend this year.
- Trunk or Treat activities and ideas are requested. Volunteers are needed to begin planning

### **Old Business**

- Pauli Murray Grand Re Opening Success - check delivered.
- Delegates for Annual Convention Submitted. Alternate needs to be elected and submitted.

Motion made, seconded to nominate Robyn Furges as the alternate. The motion passed unanimously.

- Annual Audit Follow Up—letter received on September 18 (dated September 10) to inform that STEC audit report was missing; updated deadline October 1, 2024. Out of canonical compliance.

A motion was made and seconded that the Vestry request an audit extension. The motion was unanimously approved.

- Walk in Love Campaign Kick Off materials have been shared with wardens, treasurer and campaign committee chairs.

- Rector's pre-campaign kickoff letter disseminated on August 15<sup>th</sup> in the weekly eNews.
- Wardens' pre-campaign kickoff letter to be shared on August 29<sup>th</sup> in the weekly eNews.
- Committee Chairpersons have been sent materials and request to meet with the rector during the weeks of August 20-23 or August 27-30. Chairpersons' kickoff letter to be mailed to members (in process).
- Communion Kits – An alternative has been identified. Based on prior approval of the Vestry, materials for the kits will be ordered. The teams have been developed and will be scheduled to provide prayer/communion for members.
- STEC Fall Leadership Intensive Continues.
- Weekly Rector/Warden meeting – The Wardens and Rev. Mayo will identify day / time to conduct this meeting. Scheduling the mutual review will be a topic of those discussions.
- Committee Work – Rev. Mayo will follow-up with the STEC member about their committee assignments and outreach.

### **New Business**

- Duke Divinity School wants to send a student to St. Titus for the Spring. This item will be discussed at the October Vestry meeting.
- Donna Harmon desires to give catechesis materials to diocesan partners.
- Sunday School Updates / Leadership was discussed.
- Purchase of 25 Liturgical calendars – this item will be discussed at the October meeting.
- New Vestry Member Selection – the recruitment process will begin for the upcoming election.

### **Closing Prayer**

Meeting adjourned at 8:01 pm.